

Registration begins, March 4 at 12:01 am. You may begin creating an UltraCamp account on February 12, 2020

To Register:

Login to your UltraCamp account and select **Registration** under the “Common Tasks” menu. Select the individual for whom you’d like to make a reservation. Confirm participants’ grade (select the grade going in for the Fall of 2020). Select the program(s) you would like and then hit **Register**.

The system will automatically direct you to begin filling out your participant’s **Registration Form**. Page one begins with general registration info. An Electronic Signature will be used at the bottom of each page to authorize all participant information. Registration details, medical info, and any important participant information will now be stored in our online, secure database. No more paper Registration Packets!

You will be prompted to fill out any pertinent medical information on Page 2. Please make sure to let us know of any allergies and make us aware of any medical conditions. **If participant has any Additional Medical Needs, please see the required forms and information attached to your confirmation email.**

Once you have completed the Registration Information you may check out or choose to add another reservation.

Your spot will be held for 20 minutes after you select a session to allow you to complete Registration paperwork. After 20 minutes, if you do not complete your registration and check out, your spot may be relinquished to the next person.

To Check Out:

Select **Proceed to Check Out**. Review and confirm the sessions you selected are correct and select **Proceed to Payment**. Enter credit card information and select **Process Order**. You will receive an Acknowledgement Number and a receipt will be automatically emailed to the email you used to login.

** If you are registering children from multiple families, please exit from your log-in and use the log-in information for each family when entering names. If you do not do this, we will not have their contact information for communication purposes.

Stipulations

World of Wonder (WOW) enrollment is limited to one (1) week per child during initial registration but that does not limit you from signing up for other programs. Beginning Wednesday March 13, you may add more World of Wonder (WOW) sessions. Priority registration is given to campers who are not enrolled in another session. Leaders in Training (LIT) is limited to one (1) week. Leaders in Training (LIT) graduates are prioritized and given a spot in Junior Counselors the following year.

Wait List

You will automatically be added to the Wait List if the session is full and you can continue the registration process. You may be added to as many wait lists as you would like, but cannot be added to a waitlist until the session is full. You will not be asked to pay until you are put in the session desired. We will email you if a spot becomes available. Please be sure to check your spam email folder.

Cancellations/Transfers

Walden West requires a written request emailed to waldenwest_summercamp@sccoe.org for refunds at least twenty-one (21) days prior to the session you wish to cancel. There is a \$150 non-refundable fee for each cancelled week and a \$250 charge for switching or transferring a week. Requests for a transfer of a prepaid session is dependent upon availability (open spots).

Bus Service

Complimentary busing, to and from Walden West, will be available by request. The bus will run beginning Monday afternoon through Friday afternoon each week at varied times by program (7:30-8:45 am and 4:00-5:15 pm). Look for additional information on location/times to be emailed and on our [website](#) provided later.

AM Camp care

AM Camp 8:00 am to 8:45 am is free for all day campers.

After care

Need more time to pick up your camper after camp ends? After camp care is available for \$35 per child / per week. Sign up and pay on the Monday of the registered week by cash or check to Walden West. No refunds available.

Scholarships

Scholarship information is coming soon! Stay tuned and check back on the [website](#).

100% tax-deductible donations directly provide financial support for children of Santa Clara County to attend Walden West programs to gain hands-on science education. To learn more about how you can support Walden West programs and children attending camp, please visit the [Walden West Foundation](#) .

Questions

Call Walden West 408-573-3087 or email waldenwest_summercamp@sccoe.org